



WESTERN AUSTRALIAN  
COLLEGE of AGRICULTURE  
*Cunderdin*

# Residential Information Booklet 2023



[cunderdin.wa.edu.au](https://cunderdin.wa.edu.au)

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# BOARDING AT WA COLLEGE OF AGRICULTURE, CUNDERDIN

The WA College of Agriculture, Cunderdin provides Year 11 and Year 12 students with a unique educational experience focused on innovation and excellence, with STEM being a key priority of the college. The College is located adjacent to the Wheatbelt town of Cunderdin, approximately 1.5 hours east of Perth and 45 minutes from Northam. Students are offered the opportunity to achieve the best possible educational outcomes within the context of a commercially operating farm, state of the art trade training facilities and a 144-bed residential facility.

Students boarding at the College have access to academic support and many social, cultural, and sporting activities allowing them to develop a balanced lifestyle in a caring and supportive environment. Being part of the residential campus at Cunderdin allows students the opportunity to participate in local and community activities as well as extra-curricular activities which are strongly aligned to the learning environment at the College.

At the completion of their final two years of schooling it is hoped students will leave the College and their residential environment as confident, respectful, and work ready young adults.

## VISION & MISSION

### Our Vision

Rural educational excellence through innovation, passion, and collaboration.

### Our Mission

- Foster a safe and healthy residential and learning environment in which the whole College promotes the DoE values of Learning, Excellence, Equity, Care, Integrity, and Respect.
- Enable all students to develop the knowledge, skills, and confidence to achieve their individual potential and contribute to society.
- Provide opportunities for students to develop knowledge, skills, and values within the context of rural industries.
- Ensure all students achieve nationally recognised vocational qualifications and Secondary Graduation (WA Certificate of Education).



# INTRODUCTION FROM RESIDENTIAL MANAGER

## Ms. Kristine Van

I would like to welcome students and their families to our residential community at WA College of Agriculture, Cunderdin.

Boarding is an integral part of our college operation, as most of our Year 11 and 12 student cohort reside on campus. You will make new friends and professional associations as well as memories that will last a lifetime.

We welcome students from all over WA and hope that the diversity of backgrounds and hometowns will enrich your boarding experience and instill a sense of respect, consideration, and co-operation.

This booklet will provide useful information for students and parents about boarding at the College. Please take the time to familiarise yourselves with the information to help make the most of your time in residence.

The College has five dormitories: Linto, How, Weller, Morton, and Moyle. Linto and Morton dorms are assigned to Year 11 and 12 girls while the remaining boarding houses are split between Year 11 and Year 12 boys. Rooms are either single or twin share.

We have experienced residential staff employed on a roster basis, including an active night shift to provide a safe and caring environment for students outside school hours. We require all residential staff to complete their Certificate IV in Community Services (Residential Care) as a minimum and current First Aid qualifications. Each year staff are required to update their professional learning including youth mental health first aid training, surf lifesaving and child protection just to name a few.

Our kitchen staff are famous for the quality of the meals and home cooked snacks we serve here and wait until you see our Special Dinners!! Should you require a specialist diet please don't hesitate to contact me as we have experience with a range of menus.

You can look forward to an array of sporting and recreational activities during your time at the College and I would encourage you to embrace these opportunities with a positive "give everything a go" attitude.

Communication is a vital part of boarding life, and I would urge students and parents to contact me with any issues or concerns you may have during the year. Email and mobile are best. The residential mobile is 24/7.

At induction and orientation all students will be taken through the boarding processes, behavior expectations and will be mentored by Student Councillors and Residential Supervisors so they are put at ease as quickly as possible.

I am in my 12th year of managing boarding schools from the Kimberley to the Wheatbelt and absolutely love my work. I look forward to meeting you all in 2023.

Kind Regards

Miss KV

Residential Manager



## COMMUNICATION WITH THE COLLEGE AND IMPORTANT CONTACT INFORMATION

<b>College Reception Opening hours 8.00am-4.00pm during school term</b>	267 Baxter Road PO Box 132 Cunderdin WA 6407	Phone: 9635 2100 cunderdin.wacoa@education.wa.edu.au
<b>On Call Senior Staff Mobile</b>	Use for all emergencies after hours and weekends.	0436 606 857
<b>Residential Mobile</b>	On- duty residential staff. Use if leave changes or students are not returning from leave, also if you have concerns about your child at college after school hours.	0427 449 613
<b>Residential Manager</b>	Kristine Van	0438 971 346 Kristine.van@education.wa.edu.au
<b>Principal</b>	Matt Dowell	0419 928 926 Matthew.dowell@education.wa.edu.au
<b>Associate Principal</b>	Kelsey Smith	Kelsey.smith@education.wa.edu.au
<b>Manager Corporate Services</b>	Yvonne Bopp	Yvonne.bopp@education.wa.edu.au
<b>Website</b>	www.cunderdinag.wa.edu.au	

## STUDENT ENQUIRIES

The following table is enclosed for you to seek assistance on a variety of issues. It is not an exhaustive list.

<b>SITUATION</b>	<b>PERSON LIKELY TO BE ABLE TO ASSIST</b>
<b>Weekend leave including transport to public transport connections</b>	Residential Supervisor/Manager College Administration
<b>Signing out of residential areas</b>	Residential Supervisor
<b>Damage /accident reports</b>	Residential Supervisor
<b>Recreational activities</b>	Residential Supervisor
<b>Sport</b>	Residential Supervisor
<b>Vehicle approval</b>	Residential Manager
<b>Horse Approvals</b>	Miss Jemma Read

<b>Uniforms</b>	Residential Manager
<b>Post</b>	Administration
<b>Farm roster/weekend stock</b>	Assistant Farm Manager
<b>Subject / course information</b>	Associate Principal
<b>Work experience or industry release</b>	Associate Principal
<b>Career information</b>	Associate Principal
<b>Wellbeing concerns/ Psych appointment</b>	Wellbeing Manager
<b>Doctor's appointment / health issues</b>	Administration Residential
<b>Grievances: harassment</b>	Indicate to the person in the situation at the time, then line manager of section: usually Residential Manager or Associate Principal, then follow the lines of communication upwards to the Principal.
<b>Grievances: assessment and results</b>	Indicate to the instructor of the area, then to the Head of Department, teacher in charge or Farm Manager, then Associate Principal, then Principal, then DET or SCSA
<b>Grievances: financial</b>	Manager Corporate Services then Principal, then Regional Executive Director
<b>Grievances: operational procedures</b>	Appropriate HOD / Teacher in Charge / Farm Manager / Manager Corporate Services, Associate Principal then Principal, then Regional Executive Director
<b>Late tea / meal held</b>	Residential Manager or Residential Supervisor
<b>Computer access assistance</b>	IT Officer

Most college communication takes place via email so please make sure your email contact information is up to date and checked regularly. [Term Planners](#) are available on our website and are a great way to check what is going on in both school and boarding.

The College '[Chatter](#)' is emailed fortnightly with happenings and upcoming events at the College. It is a great way to see everything happening here at the College.

We also have fortnightly assemblies at lunch time each fortnight where all students are informed of what is happening across all areas of the College by The Principal, HoD and Student Councillors.

## DAILY TIME GUIDELINE FOR STUDENTS

6.30 am	Students rise (Students are responsible for waking themselves)		
7.00 am	Room inspection & uniform/grooming inspection. Dorm duties completion.		
7.20 am	Breakfast (8.00am - 9.00am - Weekends)		
No student to leave dormitory for breakfast until all inspections are completed by staff. All students will leave as a dorm group when told to do so by a staff member. After breakfast get organised for the day, brush teeth etc.			
7.55 am	Depart for classes. <b>Leave Phone in room.</b> Ensure you have all requirements for class. Turn off all heaters / lights / fans/music.		
8.00 am	Period 1		
9.00 am	Period 2		
10.00 am	Recess		
10.20 am	Period 3		
11.20 am	Period 4		
12.20 pm	Lunch	<b>Wednesdays and Fridays Only</b>	
1.05 pm	Period 5	1.05 pm	Period 5
1.55 pm	Period 6	2.00 pm	Period 6
2.45 pm	Recess	3.00 pm	End of School Day
3.00 pm	Period 7	3.30 pm	Town Run (After school on Wednesday)
4.00 pm	End of school day		
4.45 pm	Students return from Farm (4.00 pm Fridays)		
5.40 pm	Dinner		
6.20 pm	Prepare for prep		
6.30 pm	Prep		
7.30 pm	End of prep (8pm for formal prep)		
8.00 pm	Supper (9.00 pm Friday and Saturday)		
9.00 pm	Recreation Centre closes. All students return to their dormitories		
9.30 pm	All Common Rooms close. Preparation for bed (no showers after this time)		
9.45 pm	Preparation for bed		
10.00 pm	Lights out - Sunday to Thursday		
<b>WEEKENDS (Friday &amp; Saturday)</b>			
10.00 am	Saturdays - town run (neat casual clothing) Activities begin.		
10.20 pm	Recreation Centre closes. All students return to their dormitories		
10.30 pm	Preparation for bed (no showers after this time)		
10.45 pm	Lights out		

**After 10pm lights on for homework and reading at the discretion of supervisor.**



# UNIFORM, GENERAL CLOTHING & BOARDING ITEMS

Please ensure that your child is fully equipped as all students are expected to comply with the uniform guidelines for all areas of the College (Class, Trades and Farm).

Most uniform items may be purchased at the Cunderdin Co-op (ph.: 9635 1304). Parents will be contacted by the Co-op to arrange an appointment time, usually in Term 4 of the year prior to enrolment. Items with the College colours or the logo are only available through the Co-op.

On Induction Day, students will be fitted for the College tracksuit, polo shirt, shorts, and beanie. The wide-brimmed hat and peak cap will be distributed by the College at Induction.

**All clothing must be clearly and permanently marked with the student's name. Permanent cloth name tapes are required.**

**Stick on name tapes are not acceptable. Names must be:**

- a) On the collars of shirts, jumpers, T-shirts and similar
- b) On the waistbands of underpants, shorts, trousers and similar
- c) On the foot of all socks
- d) In one corner of pillow slips, sheets, towels and similar

## Hat Policy

A College wide-brimmed hat is compulsory for all outside work in Terms 1 and 4. A peaked College cap or College beanie may be worn in Terms 2 and 3. Cost for hats and beanies are itemised in the College [Fees and Charges](#) Booklet.

## High Viz

The College Farm and Trades uniforms are a high visibility uniform to conform with Work Health and Safety requirements. These are available at the Cunderdin Co-op.

### NOTE:

**Students are expected to follow College Guidelines in respect to uniform and grooming to participate in college activities.**



<b>COLLEGE UNIFORM (Purchased from the Co-op)</b>	
Black College jumper	1
Black College tie	1
Black dress shorts	1
College white short sleeved shirt	3
Black dress trousers	2
Black belt	1
Black socks	3 pairs
Black leather dress shoes (to be purchased privately)	1 pair
College blazer (ordered from the College on Induction Day)	1
<i>Formal black pants and shorts must be worn. No leggings, jeans or other.</i>	
<b>FARM AND TRADES UNIFORM</b>	
Navy work socks	3 pairs
Black work boots (safety toe capped) purchase privately	1 pair
College high viz navy/yellow long sleeved work shirts (Cunderdin Co-op)	3
College navy work trousers (Cunderdin Co-op)	3
High viz navy/yellow work fleecy jumper (Cunderdin Co-op)	1
Black belt	1
College high viz navy/yellow weatherproof jacket (Cunderdin Co-op)	1
<b>SPORTS UNIFORM</b>	
Black socks	2 pairs
Black College sports shorts (available on Induction Day)	1 pair
Black College polo shirt (available on Induction Day)	1
Joggers or sports shoes	1 pair
College track suit (available on Induction Day)	1
College cap –Compulsory Term 2 and 3 (available on Induction Day)	1
College wide-brimmed hat – Compulsory Term 1 and 4 (available on Induction Day)	1

**SCHOOL SHIRT TO BE TUCKED IN AT ALL TIMES.**

**NO RIPS, GRAFFITI OR INAPPROPRIATE ADVERTISING OR MESSAGING PLEASE ON CASUAL CLOTHES PLEASE**

**ANY DAMAGED OR OLD CLOTHING WILL NEED TO BE REPLACED AT PARENTS EXPENSE.**



## WHAT TO BRING TO BOARDING

<b>GENERAL WEAR and DORMITORY REQUIREMENTS</b>	
Underclothes	8 sets
Sleeping kit	2
Black Shoe polish	1
Casual weekend clothing	3
Bathers and pool towel	1
Toilet bag with all personal items required	1
Comb brush	1
Soap powder or liquid (front and top loader machine)	1
Pegs	1 packet
Coat hangers	10
<b>GENERAL ITEMS</b>	
2 Laundry bags (approx. 60cm x 92cm) (An additional laundry mesh underwear bag is supplied by the College. Cost included in college fees)	
Towels (2 personal and 1 pool)	3
King Single sheets	2 sets
Pillow and pillowcases	2
Blankets or doona	1
Cup, Bowl, cutlery (for room and Rec Hall use)	1 of each
Swag - Single (for use throughout the year)	1

## FULL SCHOOL UNIFORM ALL STUDENTS

### Physical Education Students/Students Attending Carnivals and Country Week

Non-marking sports shoes  
 Black college shorts  
 Black college polo shirt  
 Black socks  
 College tracksuit – trackpants and jacket  
 College cap or wide-brimmed hat depending on Term.

# COLLEGE GUIDELINES

Please refer to the full [College Guidelines](#) for all policies and procedures that will govern your child in both school and boarding.

## **Making your room comfortable and homely**

**It is important to make your room feel your own (even if sharing). Think about photos, nice linen, and other decorations.**

## **Leisure Activities**

We encourage all students to make the most of the great variety of residential activities that are available to them during their stay with us. We encourage community sports such as football, netball, basketball, and hockey as well as fun adventures and visits to places of interest on the weekends. We aim to ensure our students can have access to Skippers ticket training and are currently looking at Surf Rescue Certificates for 2023. Please don't hesitate to contact the Residential Manager or staff to see if we can accommodate other sports or interests.



## **Leave (REACH)**

All leave must be entered on REACH prior to the Wednesday before the weekend that leave is required. All parents will be taken through the process of entering leave on REACH at induction but a few important tips.

- Please ensure your child leaves after 3pm on Friday and is back by 7.30pm on a Sunday evening unless there are exceptional reasons for leaving early and returning after curfew.
- Appointments if required during the week can be entered but a courtesy call to the Residential Manager would be welcome to allow the staff to assist the student get ready and access transport if required.
- We take our Duty of Care very seriously and need to know who will be picking your child up and returning them if it is not you. Please provide the name of not only drivers but also who your child will be staying with for the weekend.
- We have regular transport to and from the College to Cunderdin train station on Fridays and Sundays to meet incoming students on the Perth and Kalgoorlie lines.
- Any changes in return times must be phoned through to the Residential Mobile phone by the parent.

**All students to sign out and sign in to REACH each time they leave and then return to the College.**