

Student Motor Vehicle Policy and Permission Form



HAVING A VEHICLE AT THE COLLEGE IS A PRIVILEGE - NOT A RIGHT

Boarding students may bring a vehicle to the college for the purposes of weekend/holiday leave, as a convenience to parents. Day students may bring a vehicle on site to assist with daily travel to and from the college.

Students who do not have a driver's licence, but would like to work on a motor vehicle during Automotive class may bring a vehicle to the college for this purpose. Students need to seek written permission 24 hours prior to the class from their automotive instructor and take to the residential supervisors in order to be given their keys.

Regardless of the intended use, BEFORE a motor vehicle is to be brought onto college grounds, this form must be signed by student, parent and Head of Residence and be on file in the administration office.

Students who are out of good standing will forfeit the privilege of having their vehicle at the college for a pre-determined period of time. This is usually 20 school days.

STUDENT NAME:

BOARDERS:

Driving to and from the college for the purpose of weekend/holiday leave.

DRIVER'S LICENCE NUMBER	
MAKE, MODEL, YEAR & COLOUR	
VEHICLE REGISTRATION	
THIRD PARTY INSURANCE CONFIRMATION	

DAY STUDENTS:

Driving to and from the college daily.

DRIVER'S LICENCE NUMBER	
MAKE, MODEL, YEAR & COLOUR	
VEHICLE REGISTRATION	
THIRD PARTY INSURANCE CONFIRMATION	

AND/OR:

Use of vehicle in automotive class.

MAKE, MODEL, YEAR & COLOUR:	
VEHICLE REGISTRATION:	
INSURANCE DETAILS	

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In signing this policy, both the student and parent/guardian agree to adhere to the following:

1. Vehicles are to be driven by the student for the purposes of weekend/holiday leave for boarders, and daily transport to and from the college in the case of day students.
2. All student vehicles are to be parked in the student car compound, unless otherwise advised by Head of Residence.
 - Students returning to the college must report to the Recreation Centre immediately upon arrival and sign in through the Reach system, prior to driving to the student car compound.
 - Students driving a vehicle to the college must return by **7.30pm**.
 - Vehicles may only be driven to dormitories at the beginning or end of term.
 - Any student who abuses the privilege of having a vehicle at the college by breaching this policy or by reckless driving in school grounds, will lose the right to have their vehicle at the college.
3. Student vehicles may be used during the week or at the weekend for legitimate medical or family reasons approved by the Principal, Deputy Principal or Head of Residence.
4. If passengers are to be transported in another student's vehicle, this information must be entered in the notes section of Reach Boarding when leave is submitted by both the driver and the passenger. Parent authorisation through Reach is also required.
5. Only the student authorised to bring the vehicle to the college can drive the vehicle.
6. Vehicles must be driven at all times with consideration for other road users, in a responsible manner and within the assigned speed limits.
7. As part of the college good standing policy, students must maintain an attendance rate of above ninety percent to be able to bring their car to the college.
8. Students who are out of good standing will forfeit the privilege of having their vehicle at the college for a pre-determined period of time. This is usually 20 school days.
9. All vehicle keys must be handed to the Residential Supervisor immediately upon arrival. No spare keys may be kept by the student.
10. The Principal will use discretionary powers where it is considered necessary, to amend the vehicle policy.
12. Student cars may be searched by senior staff at the discretion of the Principal.
13. All care will be taken of student vehicles, but the college cannot accept any responsibility for damage done to any vehicle whilst on site. It is the responsibility of the student or their parent/guardian to make sure the vehicle is adequately insured.
14. Observe at all times the 20 km per hour speed limit while driving into and out of the college.

Student Name:	
Signature of Student:	Date:
Signature of Parent / Guardian:	Date:
Head of Residence:	Date: