



VEHICLE PERMISSION FORM

(PLEASE PRINT CLEARLY)

STUDENT NAME:	
PARENT / GUARDIAN:	
ADDRESS:	
VEHICLE REGISTRATION:	
MAKE, MODEL, YEAR & COLOUR:	
TYPE (Sedan/Station Wagon/Van/Utility):	
APPROXIMATE VALUE:	

ALL USE OF THE VEHICLE WILL BE AT THE DISCRETION OF THE RESIDENTIAL MANAGER

I Hereby Request:

1. That my son / daughter be permitted to keep the above vehicle at the College.
2. Permission for him / her to use the vehicle to travel to and from home when given weekend leave.

I Also Agree To:

1. Remove the vehicle immediately from the College grounds should I be requested to do so.
2. Absolve the College and staff from any responsibility for loss or damage to or caused by the vehicle.

College Rules:

1. Only one set of keys to the vehicle is allowed at the College and are to be kept in the Residential Supervisor's office in the Recreation Centre. The keys must have a nametag attached with the student's name clearly printed on this tag.
2. On return from leave, **which is to be by 8.30pm**, the vehicle is to be parked in front of the Recreation Centre. Permission can be sought from Residential Supervisors thereafter to unload the vehicle at the relevant dorm.
3. After being unloaded the vehicle is to be parked in the car compound and the keys handed to a staff member.
4. When going on weekend leave the vehicle must be parked in front of the Recreation Centre whilst loading the vehicle.
5. Once the vehicle is secured in the car compound it must not be accessed until the next weekend leave is granted.
6. Observe the maximum speed limit within the College grounds, which is 20 km per hour.
7. No one else is permitted in a vehicle unless authorised by staff.
8. Where another student is to be transported in the vehicle, **this must be included in their leave application on Reach Boarding with details in the Notes section, for BOTH students, prior to the journey.**
9. If a student is out of Good Standing, they will not be permitted to have their vehicle at the College.

Signature of Student:	Date:
Signature of Parent / Guardian:	Date:
Residential Manager:	Date: